

IRVINE COMMUNITY LAND TRUST
FISCAL YEAR 2018 - 2019
BUDGET

**ANNUAL BUDGET
OPERATIONAL EXPENDITURES**

Administration Costs

Employment Costs

<i>Executive Director</i>	\$130,000
<i>Car Allowance</i>	\$4,800
<i>Phone Allowance</i>	\$1,200
<i>Administrative Analyst/Office Coordinator/Recording Secretary</i>	\$60,000
Subtotal Salaries Expenses	\$196,000

Employer Related Business Insurance and Payroll Costs

<i>Employer Related Payroll Taxes</i>	\$27,000
<i>Business Insurance (Directors Coverage, Errors & Omissions,) ALLIANT</i>	\$2,500
<i>Business Insurance (Workers Compensation) HARTFORD</i>	\$1,500
<i>Liability Insurance (short term disability) ALLIANT</i>	\$2,500
<i>Employee Insurance (Medical/Dental/Vision) BLUE SHIELD OF CA</i>	\$37,750
<i>Less Employee Contributions (Offsetting Amount)</i>	<i>(\$15,130)</i>
<i>Employee Benefits (Term Life/Disability Insurance) GUARDIAN</i>	\$3,000
Subtotal Insurance & Payroll Expenses	\$59,120

TOTAL EMPLOYMENT COSTS \$255,120

IRVINE COMMUNITY LAND TRUST
FISCAL YEAR 2019 - 2020
EXPENDITURE BUDGET

**ANNUAL BUDGET
OPERATIONAL EXPENDITURES**

Administration Costs

Employee Payroll

Employer Related Business Insurance and Payroll Costs Including:

TOTAL EMPLOYMENT COSTS \$ 271,000

General Operating Costs

Land Trust Office

OFFICE LEASE	\$ 26,000
OFFICE OPERATIONS	\$ 18,300
OFFICE SUPPLIES	\$ 5,000
COMPUTER and NETWORK	\$ 6,000
CONFERENCE/EVENTS/MEETINGS	\$ 25,000
Subtotal General Office Expenses	\$ 54,300

TOTAL GENERAL OPERATING COSTS \$ 80,300