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CITY OF IRVINE  
CITY MANAGER'S OFFICE

# Memo

To: Marianna Marysheva, Interim City Manager  
From: Farrah Khan, Mayor-Elect *FK*  
Anthony Kuo, Councilmember *AK*  
Date: November 12, 2020

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Please place a City Council Business item on the November 24, 2020 City Council agenda regarding revisions to the City Council Policy I Procedure concerning City Council-initiated agenda items.

In July, 2019, the City Council approved a policy stating that items would not be placed on future City Council agendas unless requested in a written memorandum and signed by either (i) at least two members of the City Council, or (ii) the Mayor. This policy ensures that at least two members of the City Council have an interest in agendizing an item, and allows the City Council to focus its efforts on core items of City business. This amended policy is scheduled to sunset in January 2021.

We propose that the current policy be modified, removing the sunset clause and making this policy permanent.

cc: City Council  
— Molly Perry, City Clerk